



Directorate General of Systems and Data Management

CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Dept. of Revenue, Ministry of Finance, Government of India

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Category: SCMTR

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Subject: SCMTR – CIM Messages Filing Process (Export Transshipment)

1. Background

Regulation 7 of the SCMT Regulations mandates filing of Form-VIII (Import and Export Transshipment) for goods moving between a Gateway Port and Inland Customs locations (Import Transshipment) and from Inland Customs locations to a Gateway Port (Export Transshipment).

In this regard, DG Systems has enabled multiple CIM messages, namely **SF, ASR, DP, DT and AR & AT** to capture the export transshipment movement electronically. This advisory explains the sequence, responsible parties and checks to be followed for filing these messages for **export cargo**.

2. Overview

- Stuffing and Stripping reports are to be filed electronically by Custodians wherever cargo is segregated or stuffed into different containers.
- Stuffing (**SF**) and Stripping (**ST**) messages are filed container-wise, for every equipment (container), giving the PCINs/MCINs stuffed into or stripped out of that container.
- Transshippers are to file the **ASR** message Shipping Bill (SB) wise.

3. Pre-conditions

- Officers must ensure that **custodian code – warehouse code mapping** has been done for every custodian. The mapping can be verified using the **CUSADM** role.
- There must be **only one custodian code** corresponding for a **warehouse code**, i.e. the CUSTODIAN CODE–WAREHOUSE mapping must be unique.
- The **Custodian & Transhipper Message Filing Utility** and **Message Implementation Guide (MIG) for CIM messages** can be downloaded from the official **ICEGATE** portal.
- All messages can be filed only by API utility available in ICEGATE by Generation API Key.

4. Document Filing & Examination

S.No.	Activity	Done by
1	Shipping Bill filing	Exporter / Customs Broker
2	Goods registration at Warehouse (CFS / ICD)	Exporter / Customs Broker or Shed Officer
3	Examination & Let Export Order (LEO)	System or Shed Officer
4	Container stuffing approval	Officer



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5. Messages and Responsible Parties

Message	Full Name	Filed by	Purpose
SF	Stuffing Report	Custodian (ACU) of ICD/CFS	Reports container-wise stuffing after LEO
ST	Stripping Report	Custodian (ACU) of ICD/CFS	Reports container-wise, if any stuffed container is opened for further examination/segregation
SFCN	Cancellation of Stuffing Report	Custodian (ACU) of ICD/CFS	Cancels a stuffing report already filed
ASR	Allowed for Shipment Request	Transhipper (ATP)	Seeks permission for shipment (Shipping Bill-wise) with mode of transshipment and next port of unloading
DP	Export Departure Message	Transhipper (ATP)	Reports departure with vehicle / train number, generates CIM number and date
DT	Departure Time Notification	Custodian (ACU) of ICD/CFS	Reports (vehicle-wise) actual departure time
AR	Arrival Message at next Unloading Station (Port)	Transhipper (ATP)	Reports (vehicle-wise) Confirms container entered terminal gate at next unloading station
AT	Arrival Time	Terminal Operator (ATO)/ Custodian (ACU)	Reports (vehicle-wise) actual Arrival time

6. Message Filing Process under SCMTR

Step	Msg	Filed by	Action	System response / next step
A	SF	Custodian (ACU)	After LEO and stuffing of the cargo, file the SF (Stuffing Report) message container-wise through the API.	System validates the data and sends an ACK . Officer gives container-wise stuffing approval.
B	ASR	Transhipper (ATP)	Custodian shares the SF data with the Transhipper (if the custodian is not a Transhipper). Transhipper files ASR with mode of transshipment and next port of unloading.	System validates ASR against SF data and sends an ACK .
C	DP	Transhipper (ATP)	After positive ASR ACK, file DP (Export Departure Message) with vehicle number or train number.	System sends an ACK containing CIM number and date . Share CIM details with the Custodian.
D	DT	Custodian (ACU)	On receipt of CIM details, file DT (Departure Time Notification) stating the actual departure time.	Departure time recorded against the CIM.



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Step	Msg	Filed by	Action	System response / next step
E	AR	Transhipper (ATP)	File AR (Actual Arrival at Next Unloading Station) confirming the container has entered the terminal gate at the next unloading station.	On approval of AR, system sends an ACK to the Transhipper.
F	AT	Terminal operator (ATO)	On receipt of CIM details, file AT message (Arrival Time Notification) stating the actual arrival time at the destination port	Arrival time recorded against the CIM.

No further message should be filed until a positive ACK and Officer approval is received for SF.

After filing of Stripping Report (ST), the Stuffing Message (SF) is to be filed, followed by DP, DR, AR and AT.

7. Key Points to Remember Before Filing

- SF data accuracy:** SF data is the key for all further filing. It must be furnished exactly as per the details in the Shipping Bill (SB).
- Container-wise SF details:** If an SB contains multiple containers, the SF must also be prepared container-wise, with package details correctly allocated to each container.
- Package numbering:** Package numbers must correspond to the respective containers. Example: if an SB contains 10 packages in two containers – Container 1: Packages 1 to 5; Container 2: Packages 6 to 10. For multiple containers, ensure all containers (SF Msg) should be approved by the Officer before filing the ASR message.
- Final verification:** Before submitting SF, cross-check container numbers, package numbers and package details against the SB to avoid errors and delays in further filing.
- SF must be successfully acknowledged and approved by the Officer before ASR is filed.
- ASR must be successfully acknowledged before DP is filed.
- After the DP ACK, note the **CIM Number and Date**.
- Carry the applicable CIM details into all subsequent filings.

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Annexure: Process Flow Chart – Export Message Filing

Each message must be filed only after the preceding message has been acknowledged (ACK).

Red dashed lines show the path where errors must be rectified and the message re-filed.

