



Directorate of Income Tax (Systems)

Foreign Assets Information User Guide

Version 1.0 (July 2026)

Document Version Control

Version	Month	Remarks
1.0	July 2026	First version – Prepared in accordance with Foreign Assets of Small Taxpayers Disclosure Scheme (FAST-DS 2026)

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1 About this Document

1.1 Purpose

The purpose of this document is to guide taxpayers on the access, understanding, and usage of Foreign Assets Information made available with Income Tax Department through the Compliance Portal, as part of the Foreign Assets of Small Taxpayers Disclosure Scheme (FAST-DS 2026).

It explains how taxpayers can:

- View and securely download their foreign financial information received from international tax jurisdictions
- Understand the details provided in the report
- Submit feedback in case of discrepancies

Taxpayers will be able to view their information details for a given financial year and submit feedback against each financial information.

1.2 Document Conventions

This user guide uses the following conventions:

- Menu items, Options, Dialog boxes and Functions are mentioned in '**Bold and quotes**'
- Error messages are displayed in *Italics*
- Angle brackets (>) indicate the progression of menu choices the user should select in a graphical user interface (GUI)
- **Note** provides additional information

2 Intended Audience

This user guide is intended for:

- **Taxpayers** who are eligible under FAST-DS 2026 and wish to view their Foreign Assets Information available on the Compliance Portal.
- Individuals seeking to understand foreign financial data for respective calendar year reported by international tax jurisdictions.
- Taxpayers who need to verify such information and provide feedback in case of discrepancies or incorrect reporting.

Taxpayers will be able to access "**Foreign Assets Information**" through "**Reports**" tab available on Compliance Portal through e-filing portal (www.incometax.gov.in) to download the information in PDF and submit feedback on information available in PDF.

3 Overview

3.1 About Project Insight

Income Tax Department initiated Project Insight to focus on three goals namely (i) to promote voluntary compliance and deter noncompliance; (ii) to impart confidence that all eligible persons pay appropriate tax; and (iii) to promote fair and judicious tax administration. Under this project, an integrated data

warehousing and analytical platform has been rolled out. The project also operationalizes two centres namely Income Tax Transaction Analysis Centre (INTRAC) and Compliance Management Centralized Processing Centre (CMCPC).

3.2 About Foreign Assets Information

The Government of India receives financial account information of Indian taxpayers from foreign countries under international information exchange framework.

Currently, such foreign asset information was not available for taxpayers to view on the AIS Compliance Portal. To enhance transparency and provide better visibility, a new functionality has been introduced in the portal to allow taxpayers to view their foreign asset information.

Due to the sensitive nature of this information and compliance with Confidentiality & Disclosure Standards (CDS), the data is not displayed directly on the portal screen. Taxpayers can download the details in a password protected PDF, which contains year wise information starting from Calendar Year 2022 onwards. The format of Foreign Assets report (in PDF) is as under:

Part A – General Information

1. Permanent Account Number
2. Name of Assessee

Part B – Calendar Year Specific Information

1. TSN (Transaction Sequence Number)
2. Country Name
3. Financial Institution Name (Reporting Entity Name)
4. Bank Account Number
5. Currency in which Income/Payments are reported (Column A, B, C and D)
6. Dividend
7. Interest
8. Gross Proceeds
9. Any Other Payments
10. In Indian Rupees (INR)
11. Account Balance (In Reported Currency)

3.3 Objectives

The objectives of Foreign Assets Information report are:

The objective of this document is to guide taxpayers in accessing, downloading, and reviewing Foreign Assets Information on the Compliance Portal. It also aims to help taxpayers understand the available information and provide feedback, if required, in a secure and structured manner. The key objectives of Foreign Assets Report are:

- Improve taxpayer awareness regarding foreign asset reporting
- Provide a structured mechanism for taxpayers to submit feedback on discrepancies
- Strengthen transparency and voluntary compliance

3.4 Salient Features

Salient Features of AIS are:

- Provides information on foreign financial assets reported under international information exchange framework.
- Data is available year wise from Calendar Year (CY) 2022 onwards.
- Accessible through the “Reports” tab in AIS Compliance Portal.
- Information is not displayed on screen due to confidentiality requirements.
- Data is made available only using password protected PDF download.
- PDF contains complete details including Account Balance, Dividend, Interest, Gross Proceeds and Any other Payment’s balance.
- Information is available only for records with valid PAN reported by foreign jurisdictions.
- Data is based on actual information received from foreign countries without any modification.
- Facility provided to submit feedback using TSN for specific records.

Disclaimer: Foreign Assets Information report includes information presently available with Income Tax Department. There may be other transactions relating to the taxpayer which are not presently displayed in Annual Information Statement (AIS).

3.5 Accessing Foreign Assets Information through e-filing portal

Taxpayers can access their AIS by navigating through the e-filing portal and log in through relevant user ID (PAN/ Aadhaar):

Step 1: Visit the e-filing portal by using the URL <https://www.incometax.gov.in/iec/foportal>

Step 2: On top-right of the homepage, click on “Login” button.

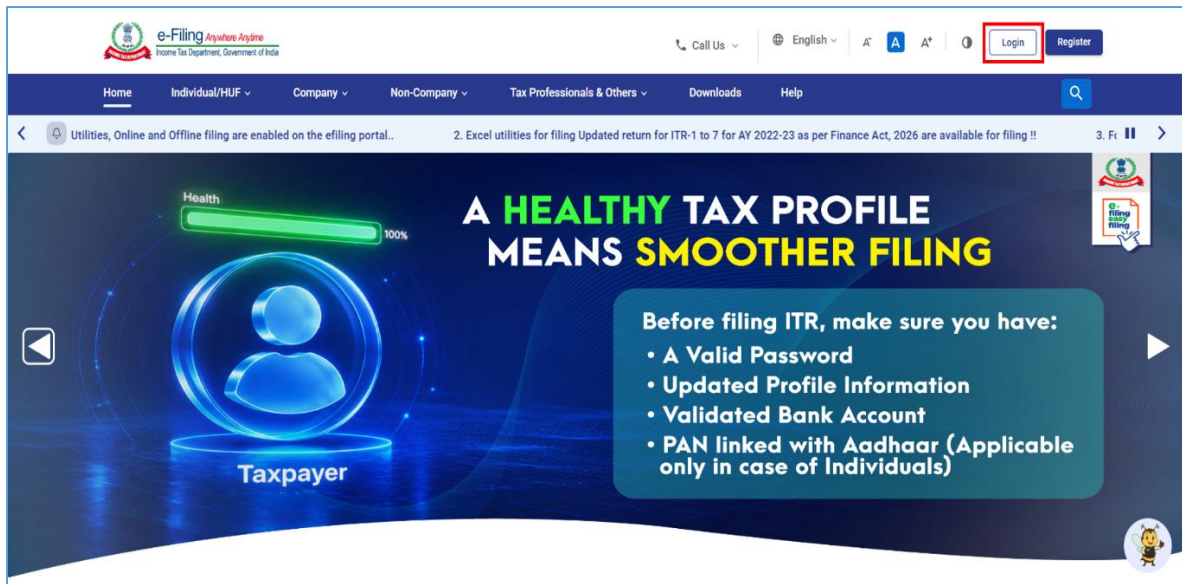


Figure 1 e-filing portal homepage

Step 3: Enter user ID and click on “Continue”.

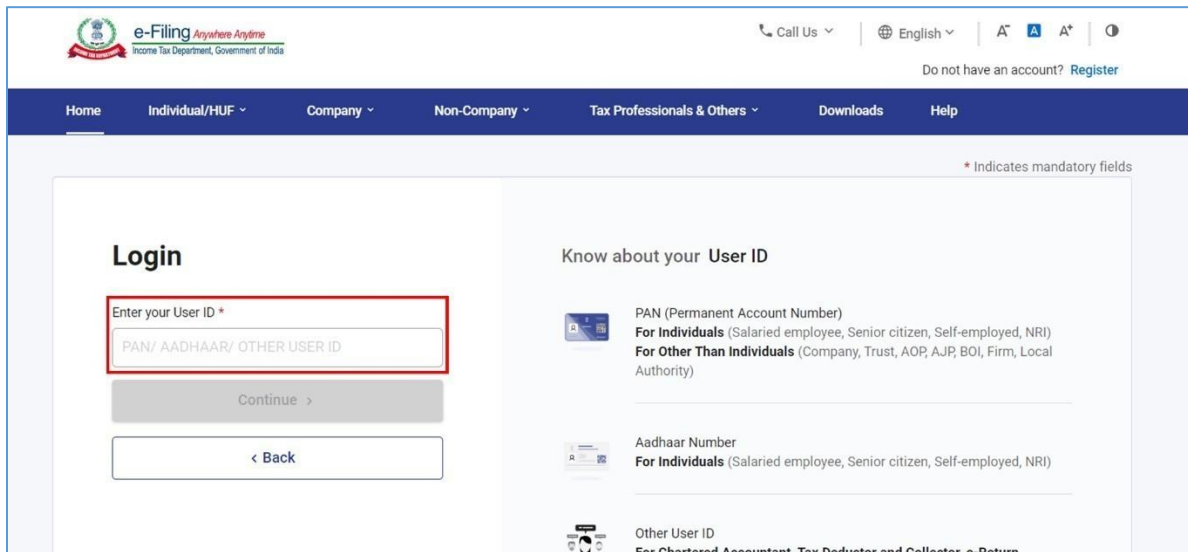


Figure 2 e-filing portal login page

Step 4: Fill in the password and click on “Continue” to navigate to e-filing portal homepage

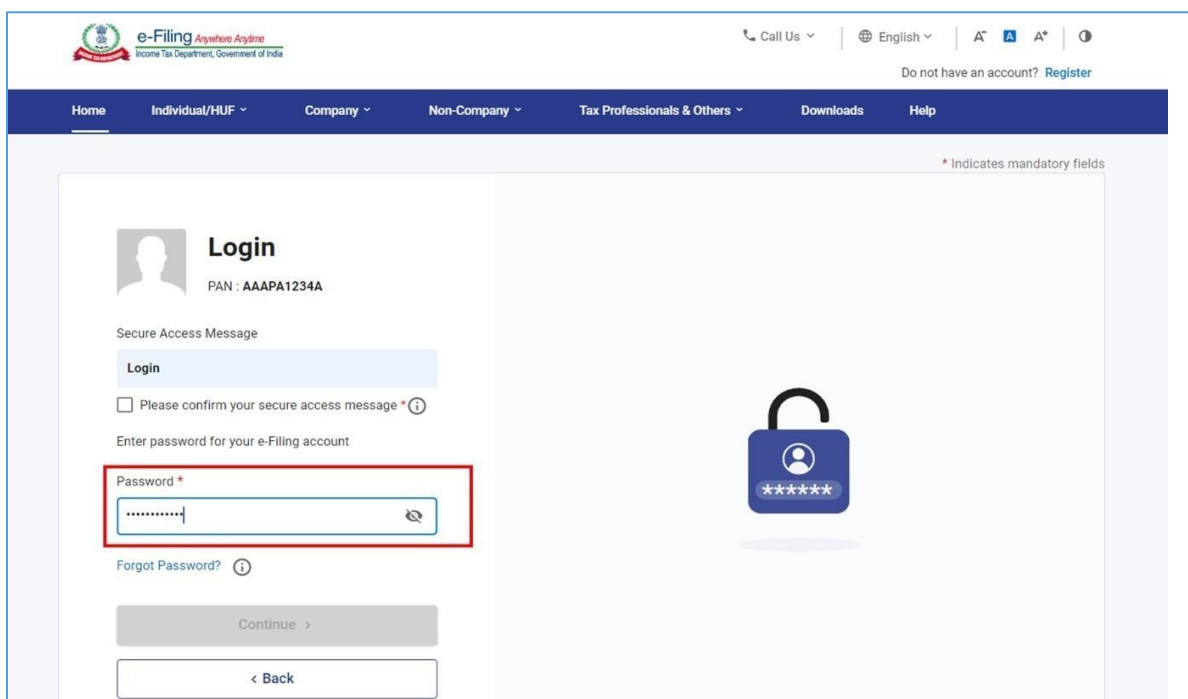


Figure 3 e-filing portal login page

Note: If the user is not already registered, then registration must be completed first by clicking on the “Register” button available on e-filing portal and then providing relevant details. After successful registration, login step can be performed on the e-filing portal.

Step 5: Click on "View Annual Information Statement (AIS)" under "e-File" → "Income tax Returns" tab from the e-filing portal after successful login on e-filing portal OR alternatively, click on "AIS" Tab at the home page of e-filing portal.

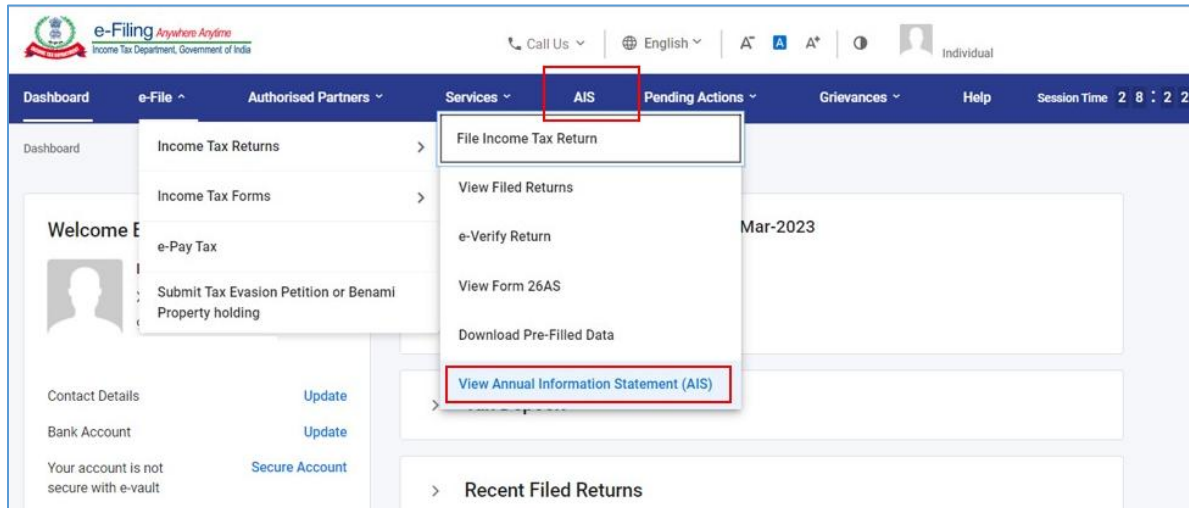


Figure 4 e-Filing profile page

Step 6: On Compliance Portal Homepage, access the "Reports" tab available on Compliance portal homepage.

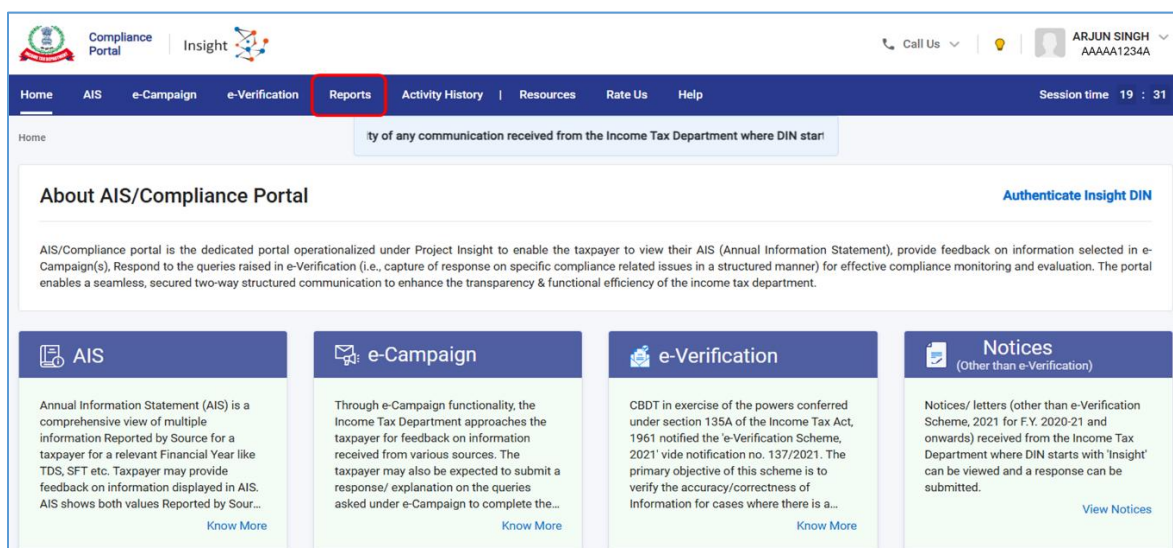


Figure 5 Compliance Portal > Reports Tab

Step 7: Under "Reports" tab follow the below steps:

- Click on Foreign Assets Information option under Reports head.
- Select Calendar Year (C.Y.) from the drop down menu (data is available from C.Y. 2022 and onwards).
- Click on  Download PDF option to proceed for downloading the foreign assets information in PDF.

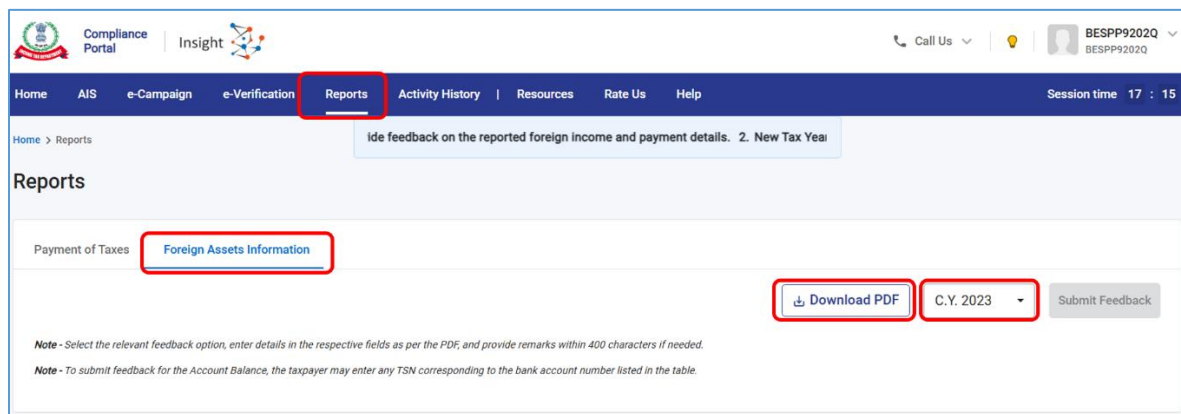


Figure 6 Reports Tab > Foreign Assets Information

- iv. Click on “OK” button on pop-up screen and open the downloaded PDF file with password i.e., PAN (in lowercase) followed by Date of Birth (DDMMYYYY format). Example: If PAN is **AAAAA1234A** and Date of Birth is **21 January 1991**, the password will be: **aaaaa1234a21011991**

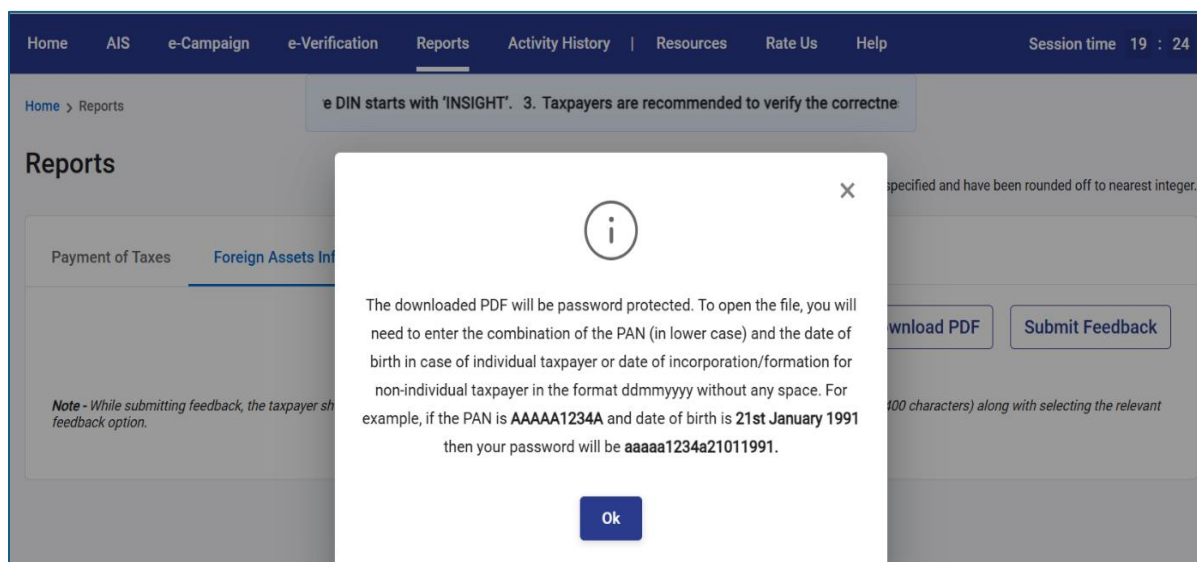


Figure 7 PDF Download Pop-up Screen

Step 8: Download PDF - In downloaded PDF file below information is being displayed

Part A - General Information

- Permanent Account Number (PAN) – Unique number of taxpayer allotted for tax purposes.
- Name of Assessee - Name of taxpayer as per information displayed on E-filing website.

Part B - Calendar Year Specific Information

- TSN - This is unique transaction sequence number for each record of Incomes/Payments and Account Balance
- Financial Institution Name (Reporting Entity Name) - This is the name of financial institution who have reported the information.

- Bank Account Number - This is the bank account of taxpayer which is open and being operated in foreign country.
- Currency in which Income/Payments are reported (Column A, B, C and D) - This is the currency code in which Income and /or Payments are reported by financial institutions.
- Dividend (A) - This is Dividend balance reported by financial institution in foreign country. This amount is in currency in which financial institution has reported the information
- Interest (B) - This is Interest balance reported by financial institution in foreign country. This amount is in currency in which financial institution has reported the information
- Gross Proceeds (C) - This is Gross Proceeds balance reported by financial institution in foreign country. This amount is in currency in which financial institution has reported the information.
- Any Other Payments (D) - This is Any other Payment's Balance reported by financial institution in foreign country. This amount is in currency in which financial institution has reported the information.
- In Indian Rupees (INR) - In this row, Dividend, Interest, Gross Proceeds and Any Other payments are converted in Indian Rupees (INR)
- Account Balance (In Reported Currency) - In this row, Account Balance (in Reported Currency)" represents the balance available in the respective bank account, displayed in the specific currency in which it has been reported by the financial institution. In cases where a single bank account is maintained or operated in multiple currencies, the system will capture and present the balance for each currency separately.
- Below is the format of PDF having foreign assets informations

 Income Tax Department Government of India							
Foreign Assets Information				Calendar Year 2024			
Part A - General Information							
Permanent Account Number (PAN) ABCDE1234F				Name of Assessee Arjun Singh			
Part B - Calendar Year specific Information							
Details as reported in Foreign Assets Information							
1) CANADA							
TSN	Financial Institution Name (Reporting Entity Name)	Bank Account Number	Currency in which Income / Payments are reported (Column A, B, C and D)	A Dividend	B Interest	C Gross Proceeds	D Any Other Payments
490220000486777	Xwtqcu Hixqbit ZQH	785575	USD	50.00	60.00	70.00	80.00
490220000486778	Xwtqcu Hixqbit ZQH	785575	CYN	150.00	160.00	170.00	180.00
490220000486779	Xwtqcu Hixqbit ZQH	785575	SGD	250.00	260.00	270.00	280.00
In Indian Rupees (INR)				1000.00	2000.00	3000.13	4000.00
Account Balance (In USD)				1745.11			
590220000486778	Xwtqcu Hixqbit ZQH	785575	USD	350.00	360.00	370.00	380.00
590220000486778	Xwtqcu Hixqbit ZQH	785575	SGD	450.00	460.00	470.00	480.00
In Indian Rupees (INR)				6000.00	2000.00	3009.13	5000.00
Account Balance (In CAD)				5000.00			
590220000486778	Xwtqcu Hixqbit ZQH	557567776	CAD	60.00	70.00	80.00	90.00
560220000486778	Xwtqcu Hixqbit ZQH	557567776	SGD	1600.00	170.00	180.00	190.00
In Indian Rupees (INR)				10000.00	20000.00	30000.63	40000.00
Account Balance (In CAD)				10000.00			
2) JAPAN							
TSN	Financial Institution Name (Reporting Entity Name)	Bank Account Number	Currency in which Income / Payments are reported (Column A, B, C and D)	A Dividend	B Interest	C Gross Proceeds	D Any Other Payments
490220070486777	Xwtqcu Hixqbit ZQH	785575	USD	50.00	60.00	70.00	80.00
490220500486778	Xwtqcu Hixqbit ZQH	785575	CYN	150.00	160.00	170.00	180.00
490220200486779	Xwtqcu Hixqbit ZQH	785575	SGD	250.00	260.00	270.00	280.00
In Indian Rupees (INR)				8000.00	9000.00	10000.13	11000.00
Account Balance (In USD)				1745.11			
590220900486778	Xwtqcu Hixqbit ZQH	785575	USD	350.00	360.00	370.00	380.00
590720000486778	Xwtqcu Hixqbit ZQH	785575	SGD	450.00	460.00	470.00	480.00
In Indian Rupees (INR)				9800.00	9900.00	12000.13	15000.00
Account Balance (In CAD)				5000.00			
590228800486778	Xwtqcu Hixqbit ZQH	557567776	CAD	60.00	70.00	80.00	90.00
590228800486990	Xwtqcu Hixqbit ZQH	557567776	SGD	660.00	670.00	680.00	690.00
In Indian Rupees (INR)				1090.00	2090.00	3900.13	5089.67
Account Balance (In CAD)				10000.00			

Page 1 of 2

PAN	Name	Calendar Year
BESPP9202Q	SFRWFYF UFSNLWFMN	2024

3) United States

TSN	Financial Institution Name (Reporting Entity Name)	Bank Account Number	Currency in which Income / Payments are reported (Column A, B, C and D)	A	B	C	D
				Dividend	Interest	Gross Proceeds	Any Other Payments
560221230486778	Xwtqcu Hixqbit ZQH	557567776	SGD	1600.00	170.00	180.00	190.00
In Indian Rupees (INR)				160000.00	189967.00	1656756.13	18876.00
Account Balance (In CAD)				10000.00			
490220228486779	Xwtqcu Hixqbit	557567776	SGD	950.00	960.00	970.00	980.00
590220993486778	Xwtqcu Hixqbit	557567776	USD	750.00	760.00	770.00	780.00
In Indian Rupees (INR)				20000.46	123430.68	7564557.69	4356565.00
Account Balance (In EUR)				5000.00			

Note - The "Account Balance (In Reported Currency)" represents the balance available in the respective bank account, displayed in the specific currency in which it has been reported by the financial institution. In cases where a single bank account is maintained or operated in multiple currencies, the system will capture and present the balance for each currency separately.

Note - The information displayed has been received by the Income Tax Department under existing international framework and is for taxpayer's information only. The taxpayer may use this information and/or documents in his/her possession for accurate disclosure of foreign assets and foreign income.



सत्यमेव जयते
कोष मूलो दण्डः
INCOME TAX DEPARTMENT

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Figure 8 Detailed PDF Screen

Step 9: Submit Feedback

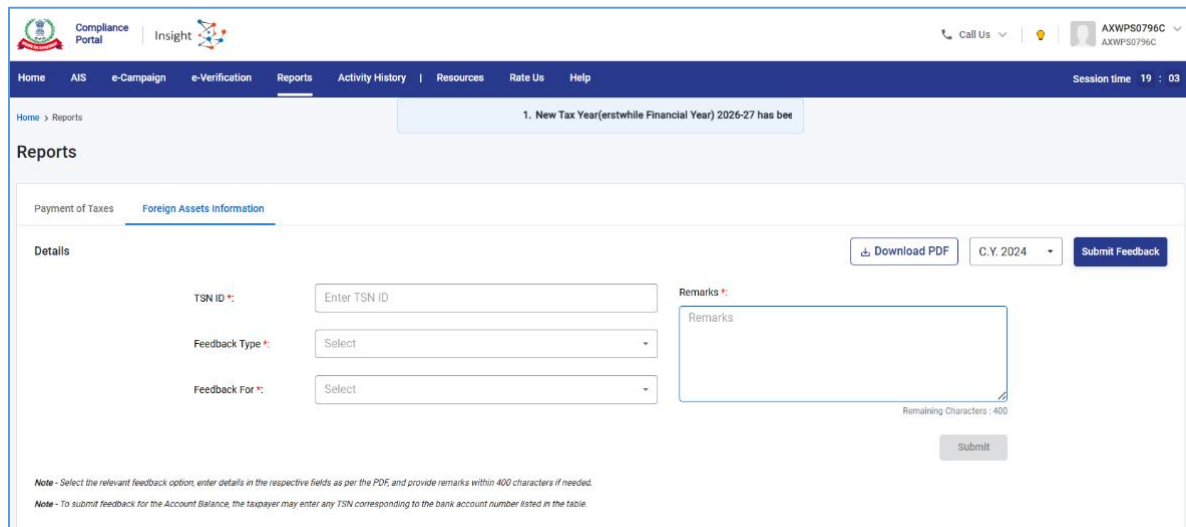


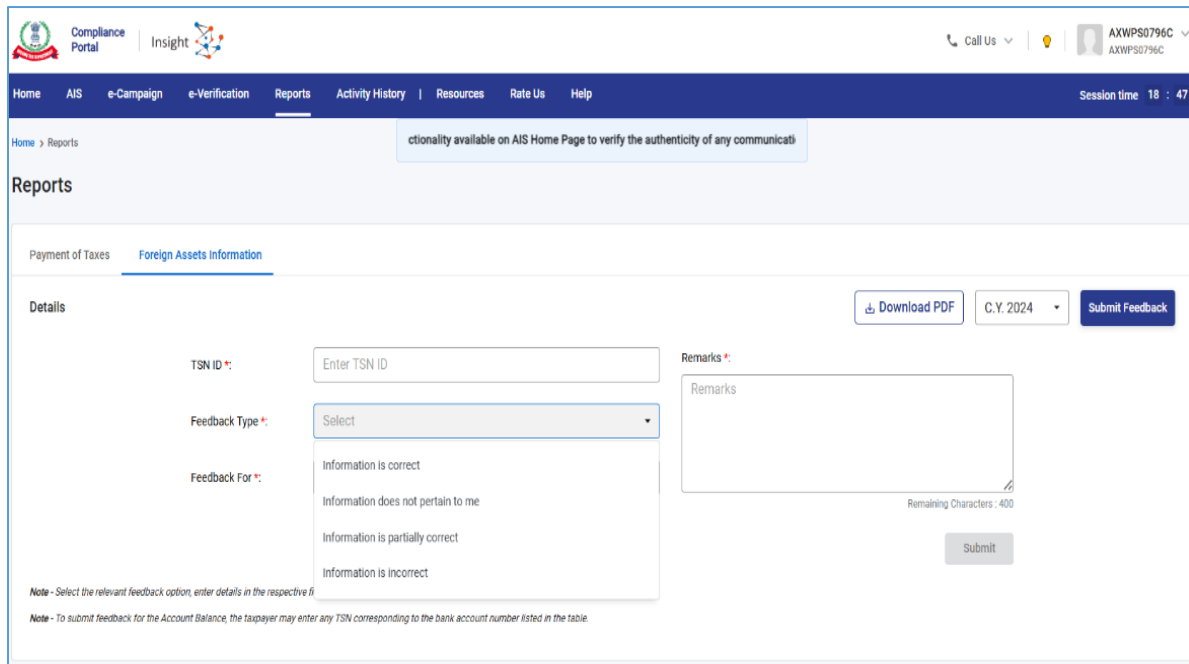
Figure 9 Submit Feedback Screen

Note: The “**Submit Feedback**” option is enabled only after the taxpayer downloads the corresponding PDF; if the PDF is not downloaded, the option remains disabled and feedback cannot be submitted for the respective TSN.

1. Submit Feedback Attributes

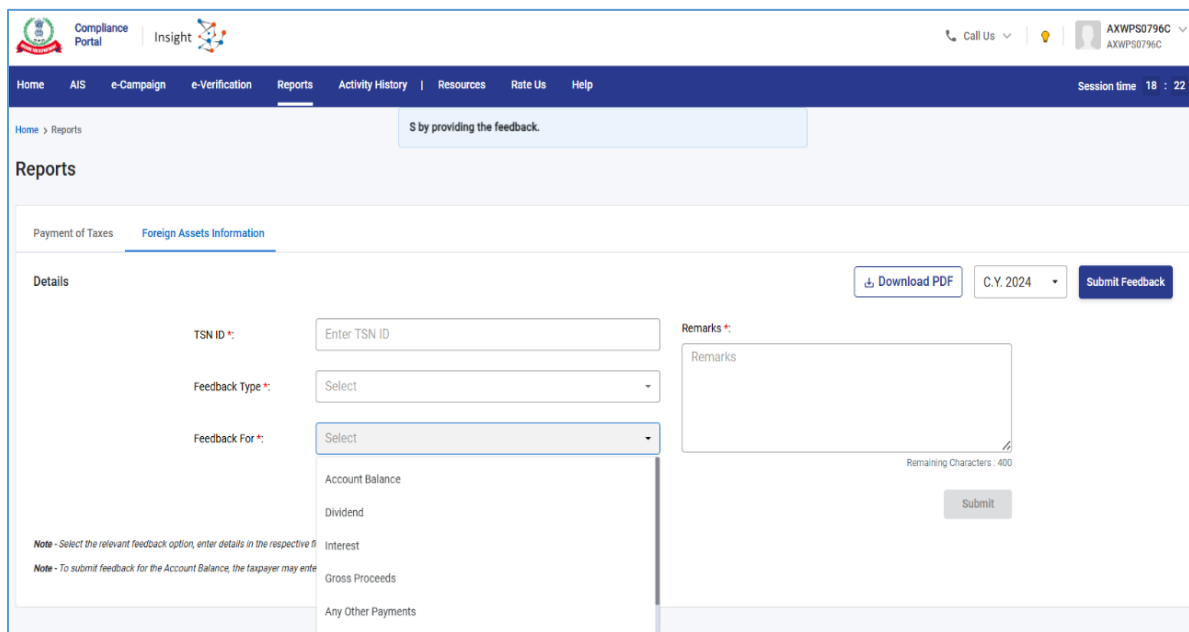
- a. **Enter TSN (Transaction Sequence Number)** - Enter the Transaction Sequence Number (TSN) exactly as mentioned in the downloaded PDF statement, as it serves as a unique identifier for each transaction and ensures that the feedback is correctly mapped to the respective entry; the TSN must match precisely, including all characters and formatting.
- b. **Feedback Type** - The taxpayer is required to select an appropriate “**Feedback Type**” from the dropdown menu. i.e.
 - i. Information is correct
 - ii. Information does not pertain to me
 - iii. Information is partially correct
 - iv. Information is incorrect
- c. **Feedback For** - Select the relevant category or field for which the feedback is being submitted from the dropdown menu. i.e.
 - i. Account Balance
 - ii. Dividend
 - iii. Interest
 - iv. Any Other Payments
 - v. All of the Above (Taxpayer can select this option for submitting the feedback for all Income/Payments categories)
- d. **Remarks** - Provide detailed explaining the feedback being submitted and remarks field is limited to a maximum of 400 characters.

- e. **Submit** - After entering all the required details, the taxpayer shall click on the “Submit” button to proceed.



The screenshot shows the 'Reports' tab in the Compliance Portal. The 'Foreign Assets Information' section is active. The 'Details' form includes a 'TSN ID' field, a 'Feedback Type' dropdown menu, and a 'Feedback For' dropdown menu. The 'Feedback Type' dropdown is open, showing options: 'Information is correct', 'Information does not pertain to me', 'Information is partially correct', and 'Information is incorrect'. A 'Remarks' text area is also present. The 'Submit' button is at the bottom right. A 'Download PDF' button and a 'C.Y. 2024' dropdown are at the top right. A session time indicator shows '18 : 47'.

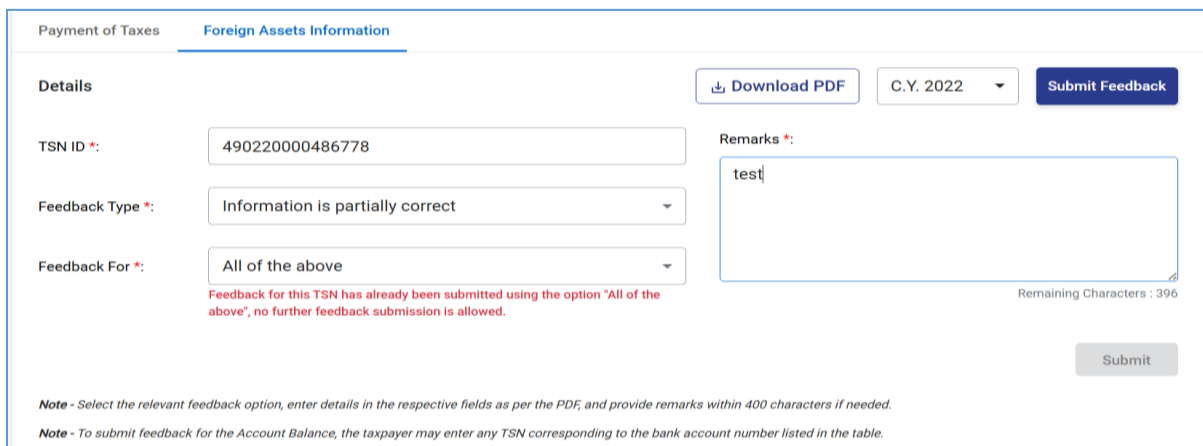
Figure 10 Reports Tab > Feedback Type Selection Screen



The screenshot shows the 'Reports' tab in the Compliance Portal. The 'Foreign Assets Information' section is active. The 'Details' form includes a 'TSN ID' field, a 'Feedback Type' dropdown menu, and a 'Feedback For' dropdown menu. The 'Feedback For' dropdown is open, showing options: 'Account Balance', 'Dividend', 'Interest', 'Gross Proceeds', and 'Any Other Payments'. A 'Remarks' text area is also present. The 'Submit' button is at the bottom right. A 'Download PDF' button and a 'C.Y. 2024' dropdown are at the top right. A session time indicator shows '18 : 22'.

Figure 11 Reports Tab > Feedback For Selection Screen

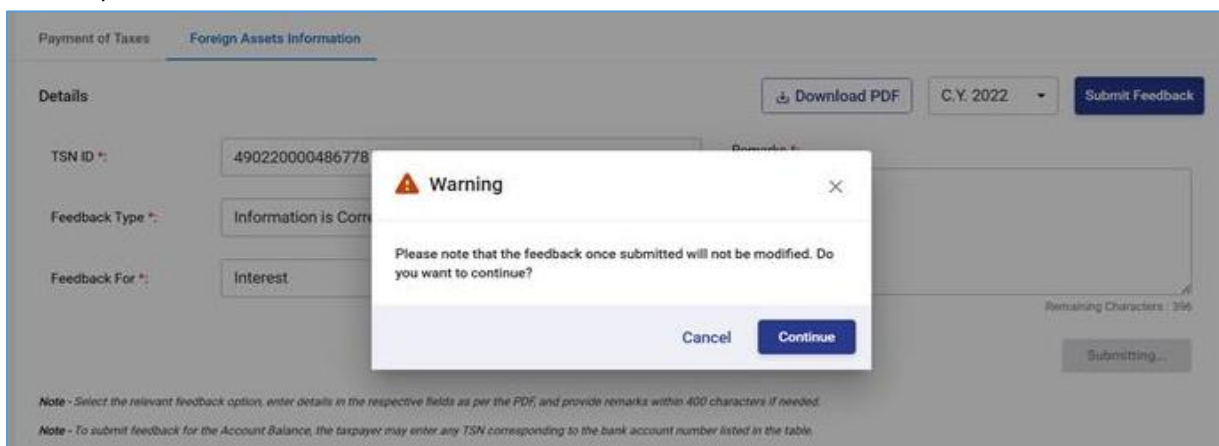
2. If the taxpayer selects a feedback category for which feedback has already been submitted earlier, the system shall display an error message as shown in the screen below. In such cases, the taxpayer will not be permitted to submit feedback again under the same category.



The screenshot shows the 'Foreign Assets Information' tab with a 'Details' section. It includes input fields for 'TSN ID *' (490220000486778), 'Feedback Type *' (Information is partially correct), and 'Feedback For *' (All of the above). A 'Remarks *' text area contains the word 'test'. A red error message states: 'Feedback for this TSN has already been submitted using the option 'All of the above', no further feedback submission is allowed.' A 'Submit' button is at the bottom right. Navigation links 'Payment of Taxes' and 'Foreign Assets Information' are at the top. Buttons for 'Download PDF', 'C.Y. 2022', and 'Submit Feedback' are also present.

Figure 12 Reports Tab > Feedback Error Screen

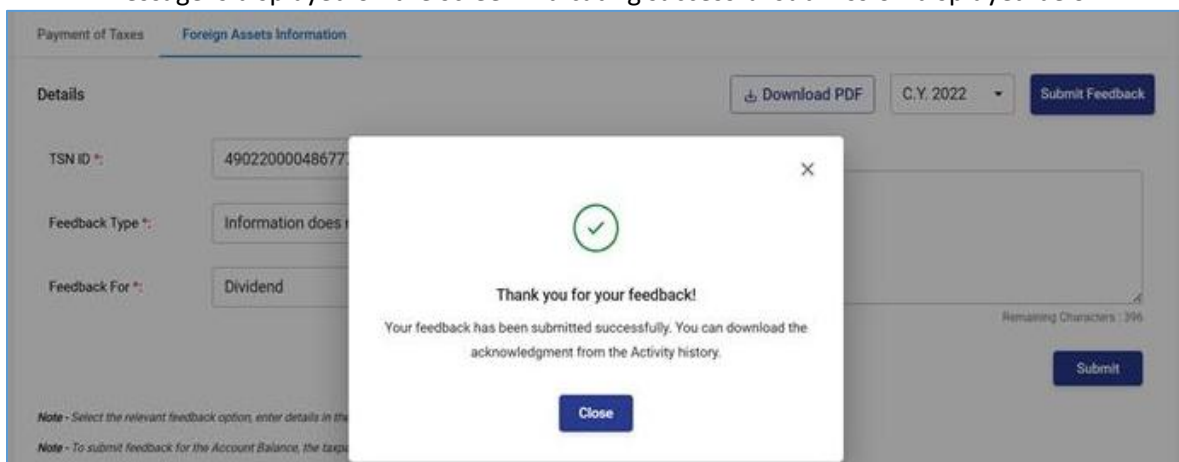
- Feedback for a specific category (Income/Payments) can be submitted only once and below confirmation message will be displayed to taxpayer. Taxpayer need to click on Submit button and proceed for submission of feedback.



The screenshot shows a 'Warning' dialog box with a yellow triangle icon. The text inside reads: 'Please note that the feedback once submitted will not be modified. Do you want to continue?'. There are 'Cancel' and 'Continue' buttons. The background shows the same feedback form as Figure 12, but with a 'Submitting...' button instead of 'Submit'.

Figure 13 Feedback Submission Warning Screen

- After the successful submission of feedback against the selected TSN, a confirmation message is displayed on the screen indicating successful submission displayed below



The screenshot shows a confirmation dialog box with a green checkmark icon. The text inside reads: 'Thank you for your feedback! Your feedback has been submitted successfully. You can download the acknowledgment from the Activity history.' There is a 'Close' button. The background shows the same feedback form as Figure 12, but with a 'Submit' button instead of 'Submitting...'.

Figure 14 Feedback Submission Confirmation Screen

5. Acknowledge Receipt - The taxpayer is provided to download the acknowledgement receipt from “**Activity History**” screen.



Income Tax Department
Government of India

Insight 

Foreign Assets Information Feedback Acknowledgement

Calendar Year 2024

ACKNOWLEDGEMENT DETAILS

Permanent Account Number (PAN)
ACFCP0801J

Name of Assessee
NSYJQQJHY XYZINT UWNIFYJ QNRNYJI

Reference ID
2704202616000017

Submission Date
27/04/2026

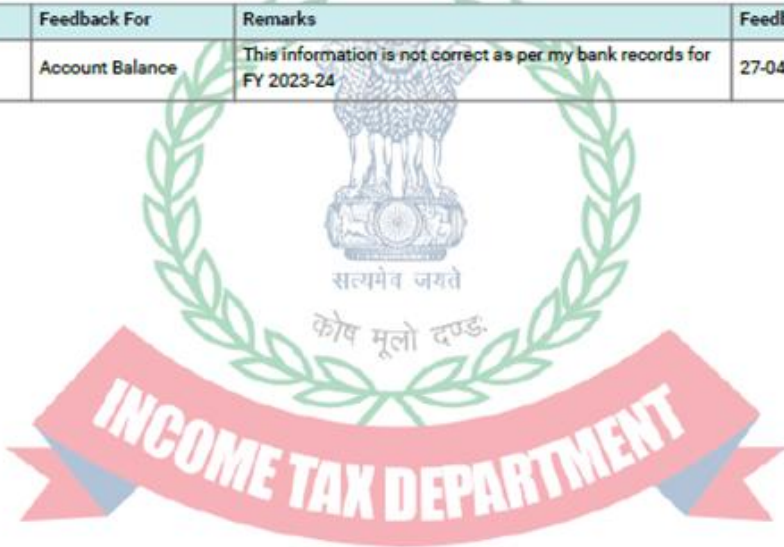
Submitted By
NSYJQQJHY XYZINT UWNIFYJ QNRNYJI
(Taxpayer)

Mode of Submission
AIS Portal

Feedback Submitted

Information is incorrect

TSN ID	Feedback For	Remarks	Feedback Date
12345678910	Account Balance	This information is not correct as per my bank records for FY 2023-24	27-04-2026



INCOME TAX DEPARTMENT

Download ID : ABCDE1234A111111111

IP Address : 151.186.148.7

Generation Date : 15/05/2026, 15:35:33

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Figure 15 Feedback Acknowledgement Receipt

3.6 Icons

Certain icons can be seen on the AIS screen. The following table shows the description of the icons used here.

Icons	Description
	Expand the details

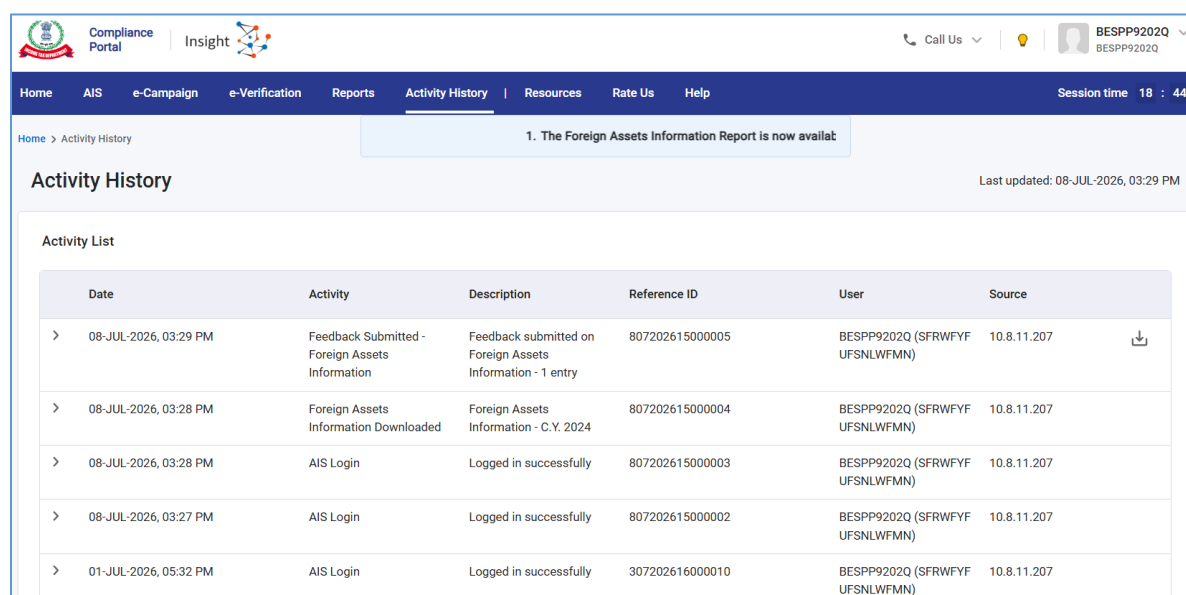
	Download the AIS related files in available formats
	Upload the AIS Feedback file
	Collapsed View (Click to see less information)
	Expanded View (Click to expand the information visible)

4 Activity History

All the relevant activities carried out by the user are viewable in activity history and the same can be downloaded from the portal.

4.1 View AIS Activity History

User will be provided summary view of activity performed by him on the AIS functionality. System generated Id (Activity ID) will be created for each performed activity, Activity date, Activity description and detail will be displayed under this tab.



Activity History

Last updated: 08-JUL-2026, 03:29 PM

Date	Activity	Description	Reference ID	User	Source
08-JUL-2026, 03:29 PM	Feedback Submitted - Foreign Assets Information	Feedback submitted on Foreign Assets Information - 1 entry	807202615000005	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
08-JUL-2026, 03:28 PM	Foreign Assets Information Downloaded	Foreign Assets Information - C.Y. 2024	807202615000004	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
08-JUL-2026, 03:28 PM	AIS Login	Logged in successfully	807202615000003	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
08-JUL-2026, 03:27 PM	AIS Login	Logged in successfully	807202615000002	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
01-JUL-2026, 05:32 PM	AIS Login	Logged in successfully	307202616000010	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207

Figure 16 Activity History Screen

To have a **detailed view of the Activity History**, click on the expand icon as shown:

Home

AIS

e-Campaign

e-Verification

Reports

Activity History

Resources

Rate Us

Help

Session time 02 : 57

Home

>

Activity History

available on AIS Home Page as well as under 'Authenticate Notice/Order Issued by IT'

Activity History

Last updated: 19-MAY-2025, 02:56 PM

Activity List

Date	Activity	Description	Reference ID	User	Source
> 19-MAY-2025, 02:56 PM	AIS Login	Logged in successfully	1905202514000003	ACCC12718G (NSINFS GFSP)	172.16.19.84
> 19-MAY-2025, 02:05 PM	AIS Login	Logged in successfully	1905202514000001	ACCC12718G (NSINFS GFSP)	172.16.19.57
✓ 19-MAY-2025, 12:48 PM	AIS Login	Logged in successfully	1905202512000005	ACCC12718G (NSINFS GFSP)	172.16.19.77
Channel - Portal					

Figure 17 Activity History Details

4.1.1 Download files from Activity History

When user is trying to download PDF for Foreign Assets Information, the request for download will be captured. After submitting feedback, Once the acknowledgement receipt file is available, the same will be displayed in activity history and the link will be made available in activity history tab once the file is ready for download. User can only download the last 10 days Feedback Acknowledgement Receipts and preliminary response acknowledgement receipts from Activity History after submitting the feedback/explanation.



Compliance
Portal

Insight



Call Us





BESPP9202Q
BESPP9202Q

Home

AIS

e-Campaign

e-Verification

Reports

Activity History

Resources

Rate Us

Help

Session time 18 : 44

Home > Activity History

1. The Foreign Assets Information Report is now availat

Activity History

Last updated: 08-JUL-2026, 03:29 PM

Activity List

Date	Activity	Description	Reference ID	User	Source
> 08-JUL-2026, 03:29 PM	Feedback Submitted - Foreign Assets Information	Feedback submitted on Foreign Assets Information - 1 entry	807202615000005	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
> 08-JUL-2026, 03:28 PM	Foreign Assets Information Downloaded	Foreign Assets Information - C.Y. 2024	807202615000004	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
> 08-JUL-2026, 03:28 PM	AIS Login	Logged in successfully	807202615000003	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
> 08-JUL-2026, 03:27 PM	AIS Login	Logged in successfully	807202615000002	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207
> 01-JUL-2026, 05:32 PM	AIS Login	Logged in successfully	307202616000010	BESPP9202Q (SFRWFYF UFSNLWFMN)	10.8.11.207

Figure 18 Download Activity History

5 Resources, Rate Us, Help

These three sections are meant to help the users with the easy access to the portal and feedback.

5.1 Resources

5.1.1 Foreign Assets Information

The User Manual tab contains user guides, which are intended to give step by step assistance to users in using the AIS functionality on Compliance Portal (AIS Homepage). It can be referred for detailed information on how to accomplish a task on the Compliance Portal (AIS Homepage). It can be accessed from **“Resources”** section by clicking on the **“Foreign Assets Information”** tab.

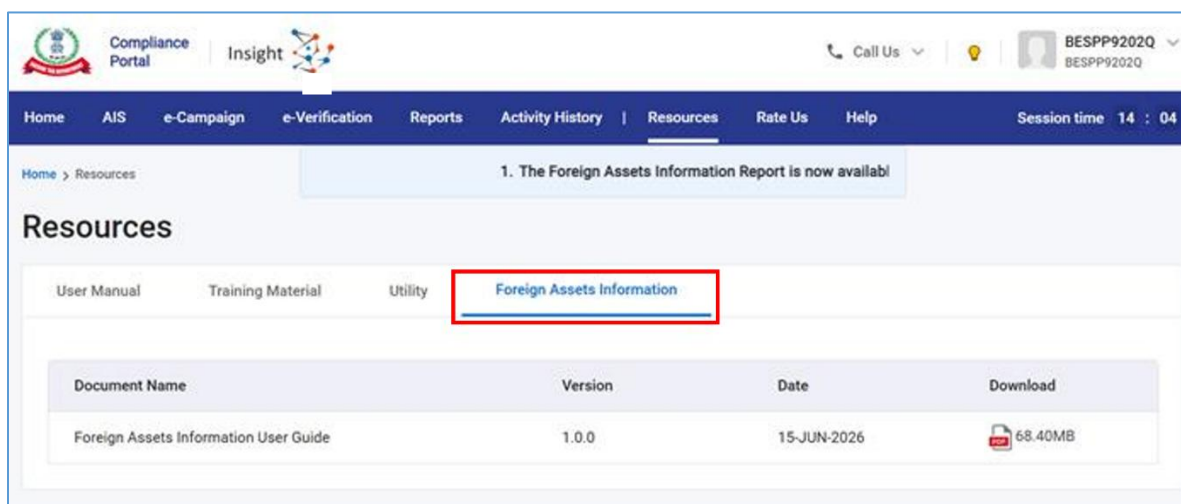


Figure 19 Resources > Foreign Assets Information

5.1.1.1 Frequently Asked Questions (FAQ's)

Frequently Asked Questions (FAQ's) are intended to give assistance to the taxpayer in clearing the common doubts likely to be raised by the taxpayers. It can be accessed from **“Resources”** section by clicking on the **“Training Material”** tab. They are also available in [Help](#) section on Compliance Portal (AIS Homepage).

5.2 Rate Us

Users can provide their views and suggestions based on their experience with the Portal.

The screenshot shows the 'Rate Us' section of the Compliance Portal. At the top, there's a navigation bar with links: Home, AIS, e-Campaign, e-Verification, Reports, Activity History, Resources, Rate Us (highlighted), and Help. A session time indicator shows '18 : 21'. Below the navigation bar, a message states 'Rate Us: AIS portal. This report shall provide a consolidated summary of the taxes paid for a given A.Y.'. The main heading is 'Rate Us'. Below the heading, there's a star rating system with '(0/5)' stars. There are four text input fields for feedback, each with a 'Remaining Characters: 500' indicator. The questions are: 'What do you like most about AIS (Compliance Portal)?', 'What do you like least about AIS (Compliance Portal)?', 'What features could we add to make your experience better?', and 'How was your overall experience with AIS (Compliance Portal)?'. A 'Submit' button is located at the bottom right.

Figure 20 Rate Us Section

5.3 Help

Users can click on the Help Tab to access common FAQ's, Contact Us - or Raise/View Ticket Status in case of any issue/escalations.

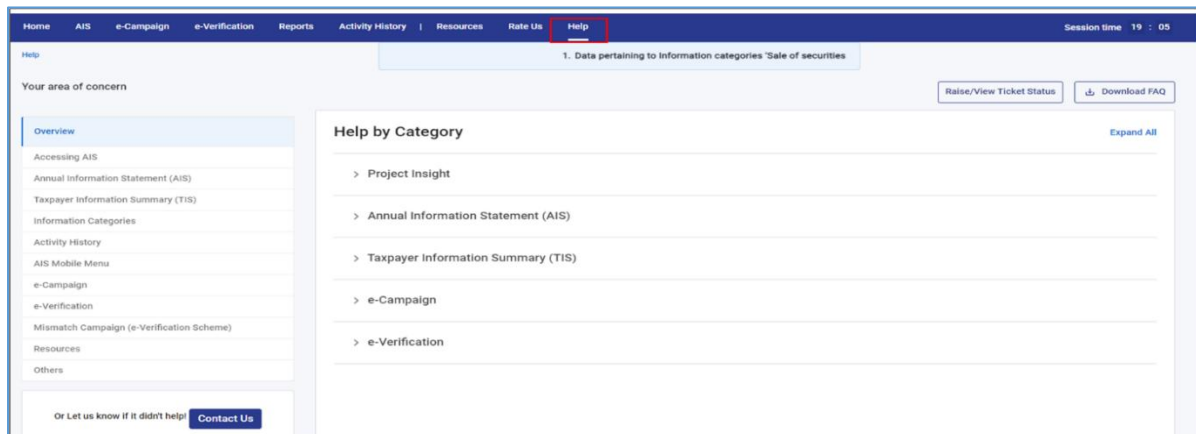


Figure 21 Help Section

To get the detailed information on a specific help topic, user can further click on the subcategory.

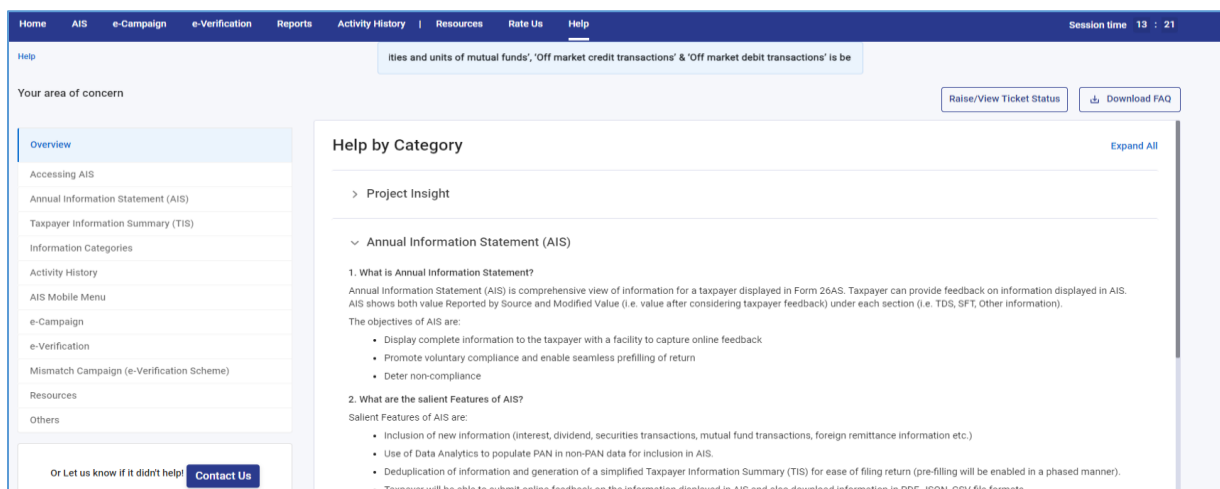


Figure 22 Detailed Help

If the query is still not resolved after following the above steps, the user may raise a ticket using the process outlined below.

Step 1: Click on “Raise/View Ticket Status” button given in the Help section.

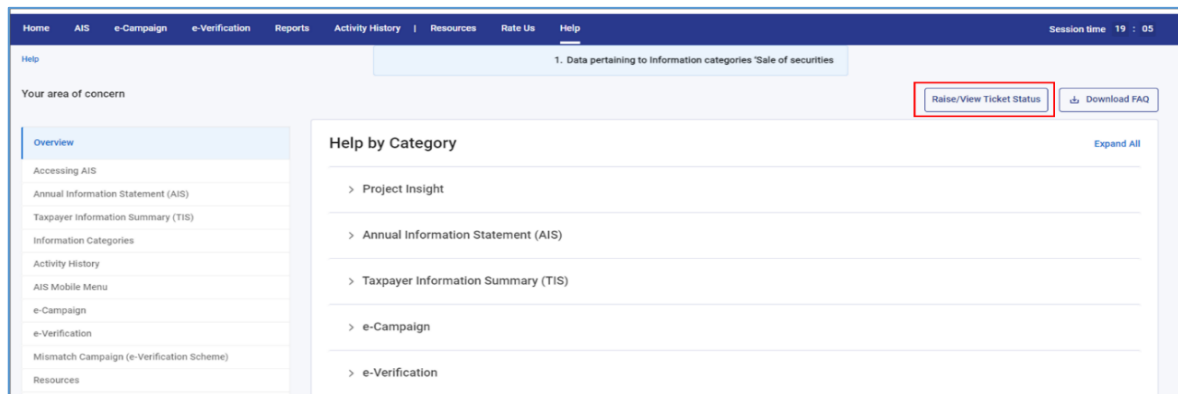


Figure 23 Raise a Ticket

Step 2: Choose the category of your area of concern.

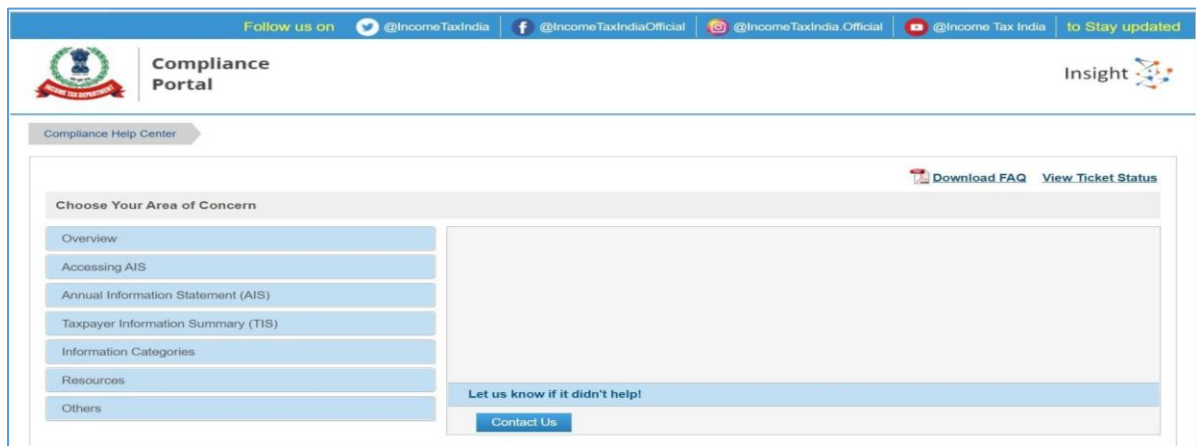


Figure 24 Choose Ticket Category

Step 3: Choose the sub-category of your area of concern and click on “Contact Us”.

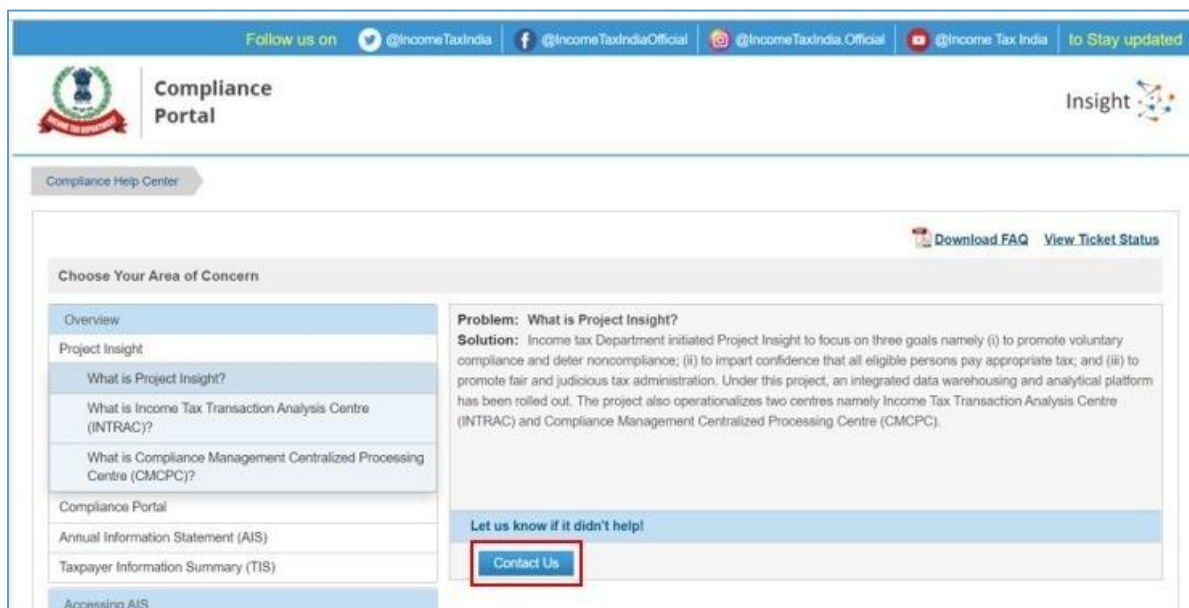


Figure 25 Choose Ticket Sub-Category

Step 4: You can change your issue if you wish to, by clicking on the change button. Write the issue description and attach relevant documents, if any. Click on **“Submit your Query”** button.

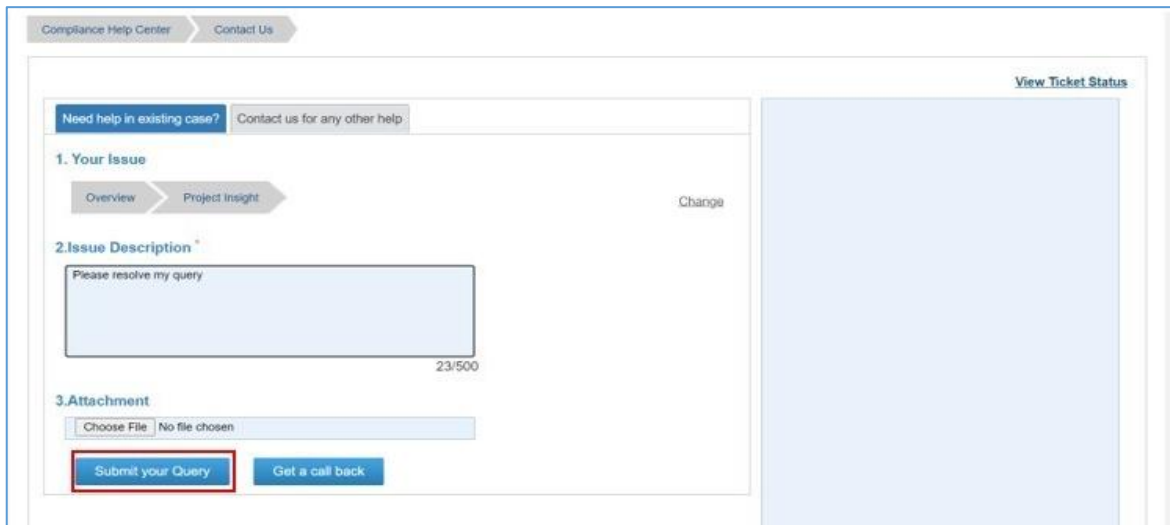


Figure 26 Submit Query

Step 5: You can also request a call back from the Helpdesk team by clicking on the **“Get a call back”** button.

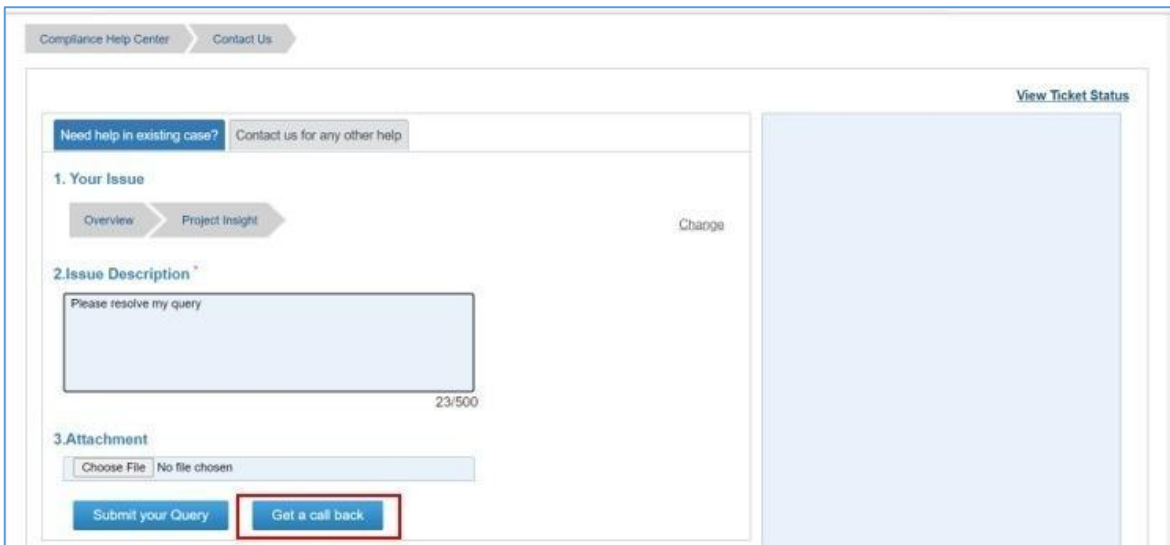


Figure 27 Get a Call Back

Step 6: Once a ticket is logged by the user, you will receive your Ticket id, and a relevant notification regarding the same.

Also, by clicking on **“Raise/ View Ticket Status”** user can check the status of an existing ticket.

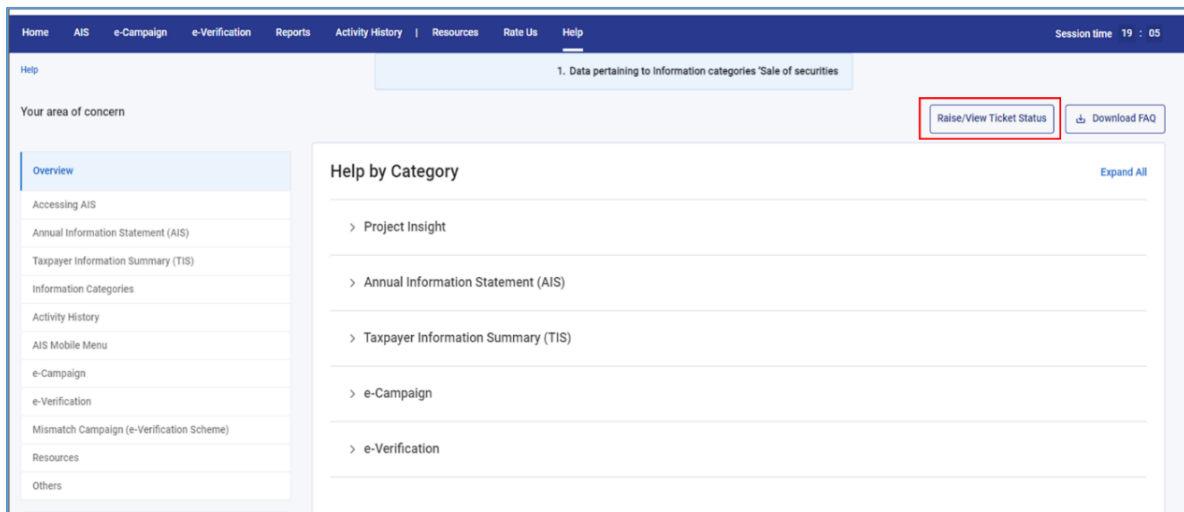


Figure 28 Check Ticket Status

If your query still unsolved, you can connect with the Helpdesk team by calling on the toll-free number (1800-103-4215).

6 Glossary

Abbreviations	Description
Annual Information Statement (AIS)	AIS is comprehensive view of information for a taxpayer displayed as per the requirements of Form 168. It shows both value Reported by Source and modified value (i.e. value after considering taxpayer feedback or Source's confirmation on taxpayer's feedback) under each section (i.e. TDS, SFT, Other information)
Reports Tab	A section in the AIS Compliance Portal that allows taxpayers to access and download system-generated reports, including Foreign Assets Information in a secure PDF format.
Foreign Assets Information	Details of financial accounts and related information reported by foreign jurisdictions under international information exchange framework.
Calendar Year (CY)	The period from 1st January to 31st December for which foreign asset data is reported.
PAN (Permanent Account Number)	A unique identification number allotted to taxpayers in India.
Financial Institution	The foreign entity (e.g., bank or investment institution) that reports account information under international information exchange framework.
PDF Report	A password-protected document containing detailed foreign asset information available for downloading through the portal.