

F. No. C-50/94/2024-Ad.II / मि.स. C-50/94/2024-Ad.II

Government of India/ भारत सरकार

Ministry of Finance/ वित्त मंत्रालय

Department of Revenue / राजस्व विभाग

Central Board of Indirect Taxes & Customs / केंद्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड

16049, 6th floor, A-Wing,
कर्तव्य भवन-1, नई दिल्ली

दिनांक: 09.06.2026

To,

All Principal Chief Commissioners/ Principal Director Generals/
Chief Commissioners/ Director Generals
of Central Board Indirect Taxes & Customs
(Through CBIC website)

All Divisions under CBIC

विषय: Monitoring and handling of Court Cases-reg.

महोदय,

In order to facilitate effective monitoring and timely review of ongoing court cases relating to service matters of officers under CBIC, and to ensure that the interests of the Department are adequately represented before judicial forums, it has been decided that all field formations, including the concerned Division in the Board, shall obtain a *Note on the Proceedings of the Court* (NoP) from the Government Counsel on the date of each hearing.

2. The NoP should be obtained by the evening of the date of hearing and submitted to the concerned senior officers for perusal. A copy of the NoP shall also be emailed to the concerned Division in the Board on the following working day without fail.

3. The NoP should, inter alia, contain the following details:

(i) Significant observations made by the Hon'ble Court during the hearing;

(ii) Directions, if any, issued by the Hon'ble Court;

(iii) The next date of hearing;

(iv) Specific requirements, documents, inputs, or clarifications needed by the Learned Counsel for effective representation of the Department's case; and

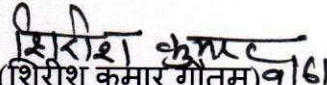
(v) Suggestions, if any, of the Learned Counsel regarding the further course of action to be taken by the Department.

4. Any important development or issue requiring immediate attention of the Department shall be specifically highlighted in the NoP to facilitate prompt action.

5. It is requested that necessary instructions may be issued to all Government Counsels concerned to invariably furnish the Note on the Proceedings of the Court on the same day as the hearing.

6. These instructions shall be complied with scrupulously and any deviation shall be viewed seriously.

भवदीय,


(शिरिश कुमार गौतम) 16/28

अवर सचिव, भारत सरकार

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